

interTRAX reports[™]

User Guide Version 3 2011



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5,573,278; 5,596,652; 5,793,882; 6,761,312; 7,191,934**

Contents

Contents	2
Disclaimer	3
1 Introduction to <i>interTRAX reports</i> TM Software.....	4
Introduction.....	4
2 Using <i>interTRAX reports</i> TM	6
Start <i>interTRAX reports</i> TM	6
Main Screen	7
Reports	7
Reports – Asset Activity	8
Reports – Assignment Activity.....	9
Reports – Company Activity	10
Reports – Incident Detail Alphabetical.....	11
Reports – Incident Detail Chronological	12
Reports – Incident Log.....	13
Reports – Incident Summary	14
Reports – Individual Activity.....	15
Reports – Item By Location.....	16
Reports – Patient Activity.....	17
Reports – PIV Card Activity.....	18
Reports – Stock Status	19
Administration	20
Administration – Import	20
Administration – Settings	20

Disclaimer

Salamander Technologies, Inc. has made its best efforts to make the *fireTRAX*® system reliable and defect-free; however, any computerized system is subject to malfunction including operator error, undetected system “bugs”, and power or communication outages. Salamander Technologies, Inc. cannot and does not warrant that the system will perform flawlessly at all times and under all conditions.

1 Introduction to *interTRAX reports*™ Software

Introduction

The *interTRAX reports*™ software is used for generating the following reports for STI products.

Asset Activity

The Asset Activity report provides the activity for each piece of equipment. The information is sorted by organization. Each piece of equipment belonging to the organization is listed along with the activity associated with that piece of equipment.

Assignment Activity

The Assignment Activity report provides the activity within each assignment. The assignments are listed in alphabetical order and the activity within that assignment is listed with the name, ID number and organization of the responders as well as the date, time and total time.

Company Activity

The Company Activity report provides the activity of each company. The information is sorted by organization name. The Companies are listed within each organization along with the company ID number and type of company. Activities for each company include the incident name, assignments, time in and time out, assigned time and elapsed time.

Incident Detail Alphabetical

The Incident Detail Alphabetical report provides a log of the incident details for personnel and equipment. The Report is organized by personnel and equipment. The resources are listed in alphabetical order. The details include name, ID number, organization, time, date and assignment.

Incident Detail Chronological

The Incident Detail Chronological report provides a log of the incident details for personnel and equipment. The report is organized by date and time and provides name, ID number, agency and assignment.

Incident Log

The Incident Log provides a log of the incident details for personnel and equipment. The report is organized by date and time and provides precise information on each change that occurs during an incident (e.g., Incident Start, Open and Close, User and Device additions, Checklist activity, Device Sync)

Incident Summary

The Incident Summary report is sorted by organization and provides information on the resource count and duration. The summary includes the total number of organizations, responders and equipment as well as the total number of hours for responders and equipment.

Individual Activity

The Individual Activity report is sorted by organization. Each person with their ID number is listed along with the incident name. The activity includes assignments, time in and time out, assigned time and elapsed time. The total time for each organization is also available.

Item by Location

The Item by Location is sorted by the last assignment (location) and provides the description of the each piece of equipment along with the make, model, equipment ID, mfg. date and in service date.

Patient Activity

The Patient Activity report is sorted by incident. The report provides the patient ID (triage tag number), triage priority, time in and time out, assignment time and elapsed time.

Reports – PIV Card Activity

The PIV Card Activity report displays the incident activity for each PIV card read during an incident. The report lists personnel by last name, their incident involvement, and then the corresponding assignment activity, time in, time out, assigned time and elapsed time.

Reports – Stock Status

The Stock Status report is sorted by organization. It provides information on the current status of equipment which includes the description, make, model, equipment ID and last location (assignment).

2 Using interTRAX reports™

Start interTRAX reports™

Double click on



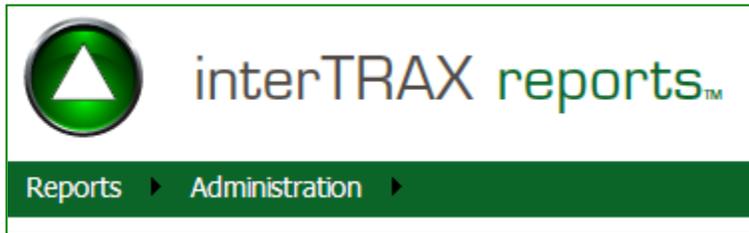
OR

Start→Programs→Salamander→interTRAX reports

The interTRAX reports screen will appear



Main Screen

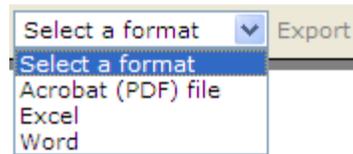


Report Header



Reports

- Reports ▶
- Asset Activity
- Assignment Activity
- Company Activity
- Incident Detail Alphabetical
- Incident Detail Chronological
- Incident Log
- Incident Summary
- Individual Activity
- Item By Location
- Patient Activity
- PIV Card Activity
- Stock Status



Reports – Asset Activity

Asset Activity

Asset Activity Report

Start Date End Date

Incident Status
 All Incidents
 Open Incidents
 Closed Incidents

Incidents
 Select All Incidents

Select All Assets

Start and End Date. Manually enter the dates or use the calendar provided

Incident Status. Choose all incidents, open or closed.

Select All Incidents. Check the box to choose all incidents, choose an incident from the dropdown or select multiple incidents using the Ctrl + click or Shift + click.

Get Assets. Click to display the assets

Select All Assets. Check the box to choose all assets, use the scroll bar to locate one asset or select multiple assets using the Ctrl + click or Shift + click.

Run Report. Click when options are complete.

Assignment	Time In	Time Out	Assigned Time	Elapsed Time
Moosewood EMS (EMSMEMS)				
MEMS-AMB2-04-T3, MEMS-AMB2-04-T3				
Staging	6/14/2011 3:25:16 PM	6/14/2011 3:26:07 PM	00:00:51	00:00:51
Suppression	6/14/2011 3:26:07 PM	6/14/2011 3:27:55 PM	00:01:48	00:02:39
Off Scene	6/14/2011 3:27:55 PM	6/14/2011 3:28:07 PM	00:00:00	00:02:39
			Total Time	00:02:39
			Moosewood EMS Total Time	00:02:39
Redrock EMS (EMSMEMS)				
REMS-AMB3-05-T1, REMS-AMB3-05-T1				
Staging	6/14/2011 3:25:17 PM	6/14/2011 3:26:09 PM	00:00:52	00:00:52
Suppression	6/14/2011 3:26:09 PM	6/14/2011 3:27:56 PM	00:01:47	00:02:39
Off Scene	6/14/2011 3:27:56 PM	6/14/2011 3:28:07 PM	00:00:00	00:02:39
			Total Time	00:02:39
			Redrock EMS Total Time	00:02:39

Reports – Assignment Activity

Assignment Activity

Assignment Activity Report

Start Date  End Date 

Incident Status
 All Incidents
 Open Incidents
 Closed Incidents

Select All Incidents

Fire 620 Cass 06152011 50250 06152011-3 Start: 6/25/2011 2:18:22 PM
 <blank> Start: 6/25/2011 4:25:15 PM
 <blank> Start: 6/28/2011 4:48:00 PM
 Cass and Front PIA 2011-3-60-26 Start: 6/30/2011 4:05:00 PM

Select All Assignments

Off Scene
 On Scene
 Operations
 Planning

Start and End Date. Manually enter the dates or use the calendar provided

Incident Status. Choose all incidents, open or closed.

Select All Incidents. Check the box to choose all incidents, choose an incident from the dropdown or select multiple incidents using the Ctrl + click or Shift + click.

Get Assignments. Click to display the assignments

Select All Assets. Check the box to choose all assignments, use the scroll bar to locate one asset or select multiple assignments using the Ctrl + click or Shift + click.

Run Report. Click when options are complete.

Assignment Activity -- REPORT -- 

Time In	Time Out	Assigned Time
Division 1		
Earley, James (JE1950) - Redrock EMS		
6/14/2011 3:25:36 PM	6/14/2011 3:26:23 PM	00:00:47
Total Time		00:00:47
Belote, Kandi (KMB1955) - Redrock EMS		
6/14/2011 3:25:36 PM	6/14/2011 3:26:24 PM	00:00:47
Total Time		00:00:47
Division 2		
Kootuk, Danny (DJK08241985) - Wolfvillage FD		
6/14/2011 3:25:41 PM	6/14/2011 3:26:26 PM	00:00:44
Total Time		00:00:44
Thomas, Belynda (BLT06161980) - Wolfvillage FD		
6/14/2011 3:25:41 PM	6/14/2011 3:26:25 PM	00:00:44
Total Time		00:00:44

Reports – Company Activity

Company Activity

Company Activity Report

Start Date End Date

Incident Status

All Incidents

Open Incidents

Closed Incidents

Select All Incidents

Cass and Front PIA 2011-3-60-26 Start: 6/30/2011 4:05:00 PM

Name Start: 7/6/2011 8:45:00 AM 7/6/2011 9:10:16 AM

300 Main Fire 2011-06-30-2 Start: 7/6/2011 12:51:00 PM 7/6/2011 4:04:57 PM

500 S Cass Fire 2011-7-11-25 Start: 7/7/2011 10:07:00 AM 7/8/2011 3:53:51 PM

Select All Companies

Company 3910

Engine 1

Start and End Date. Manually enter the dates or use the calendar provided

Incident Status. Choose all incidents, open or closed.

Select All Incidents. Check the box to choose all incidents, choose an incident from the dropdown or select multiple incidents using the Ctrl + click or Shift + click.

Get Companies. Click to display the companies

Select All Companies. Check the box to choose all companies, use the scroll bar to locate one company or select multiple companies using the Ctrl + click or Shift + click.

Run Report. Click when options are complete.

Assignment	Time In	Time Out	Assigned Time	Elapsed Time
Redrock FD (53450)				
Engine Company 1	53450	Engine	None	Company
500 S Cass Fire				
On Scene	7/7/2011 10:26:42 AM	7/8/2011 3:53:51 PM	29:27:09	29:27:09
			Total Time	29:27:09
			Redrock FD Total Time	29:27:09
Moosewood Fire Department (50250)				
Ladder 1	Ladder 1	Truck	None	Company
500 S Cass Fire				
On Scene	7/7/2011 10:50:02 AM	7/8/2011 3:53:51 PM	29:03:49	29:03:49
			Total Time	29:03:49
			Moosewood Fire Department Total Time	29:03:49

Reports – Incident Detail Alphabetical

Incident Detail Alphabetical

Incident Detail Alphabetical Report

Start Date  End Date 

Incident Status
 All Incidents
 Open Incidents
 Closed Incidents

Incidents

Start and End Date. Manually enter the dates or use the calendar provided

Incident Status. Choose all incidents, open or closed.

Incidents. The incidents of the type chosen in incident status will appear in the dropdown. Choose one incident.

Run Report. Click when options are complete.

Incident Detail (Alphabetical)		-- REPORT --		interTRAX reports	
Organization					
Incident Name / Run Number					
Start Date		6/14/2011 3:24:00 PM	End Date		6/14/2011 3:28:07 PM
Personnel					
Date	Name	Assignment			
Belote Frank (FRB1965) Lake Cnty Health Center					
6/14/2011 3:25:02 PM	Belote, Frank	Staging			
6/14/2011 3:25:31 PM	Belote, Frank	Suppression			
6/14/2011 3:26:22 PM	Belote, Frank	Rehab			
6/14/2011 3:27:24 PM	Belote, Frank	Search & Rescue			
6/14/2011 3:27:44 PM	Belote, Frank	Off Scene			
Belote Kandi (KMB1955) Redrock EMS					
6/14/2011 3:25:04 PM	Belote, Kandi	Staging			
6/14/2011 3:25:36 PM	Belote, Kandi	Division 1			
6/14/2011 3:26:24 PM	Belote, Kandi	Rehab			
6/14/2011 3:27:26 PM	Belote, Kandi	Search & Rescue			
6/14/2011 3:27:46 PM	Belote, Kandi	Off Scene			

Reports – Incident Detail Chronological

Incident Detail Chronological

Incident Detail Chronological Report

Start Date  End Date 

Incident Status
 All Incidents
 Open Incidents
 Closed Incidents

Incidents

Start and End Date. Manually enter the dates or use the calendar provided

Incident Status. Choose all incidents, open or closed.

Incidents. The incidents of the type chosen in incident status will appear in the dropdown

Run Report. Click when options are complete.

Organization		Incident Name / Run Number		Start Date	End Date
				6/14/2011 3:24:00 PM	6/14/2011 3:28:07 PM
Date	Name	Agency	Assignment		
6/14/2011 3:25:01 PM	DeRosa, Frank (FND1960)	Lake Cnty Health Center	Staging		
6/14/2011 3:25:02 PM	Belote, Frank (FRB1965)	Lake Cnty Health Center	Staging		
6/14/2011 3:25:03 PM	Earley, James (JE1950)	Redrock EMS	Staging		
6/14/2011 3:25:04 PM	Belote, Kandi (KMB1955)	Redrock EMS	Staging		
6/14/2011 3:25:05 PM	Thomas, Belynda (BLT06161980)	Wolfvillage FD	Staging		
6/14/2011 3:25:06 PM	Kootuk, Danny (DJK08241985)	Wolfvillage FD	Staging		
6/14/2011 3:25:07 PM	Kramer, Kathy (KCK02021960)	Wolfvillage FD	Staging		
6/14/2011 3:25:09 PM	Elam, Michael (MME05251960)	Wolfvillage FD	Staging		
6/14/2011 3:25:14 PM	ASP-VEH1-04 (ASP-VEH1-04)	Alaska State Police	Staging		
6/14/2011 3:25:14 PM	LCSD-VEH2-05 (LCSD-VEH2-05)	Lake Cnty Sheriff's Dept	Staging		
6/14/2011 3:25:15 PM	MPD-VEH2-06 (MPD-VEH2-06)	Moosewood Police Dept	Staging		
6/14/2011 3:25:16 PM	MEMS-AMB2-04-T3 (MEMS-AMB2-04-T3)	Moosewood EMS	Staging		
6/14/2011 3:25:17 PM	REMS-AMB3-05-T1 (REMS-AMB3-05-T1)	Redrock EMS	Staging		
6/14/2011 3:25:30 PM	DeRosa, Frank (FND1960)	Lake Cnty Health Center	Suppression		
6/14/2011 3:25:31 PM	Belote, Frank (FRB1965)	Lake Cnty Health Center	Suppression		

Reports – Incident Log

Incident Log

Command Log Report

Start Date: End Date:

Incident Status
 All Incidents
 Open Incidents
 Closed Incidents

Incidents

Select All Log Types

Device Add Responder
 Device Move Assignment
 Device Move Card
 Device Move Company

Start and End Date. Manually enter the dates or use the calendar provided

Incident Status. Choose all incidents, open or closed.

Incidents. The incidents of the type chosen in incident status will appear in the dropdown

Select all Log Types. Check the box to choose all log types, use the scroll bar to locate one log type or select multiple log types using the Ctrl + click or Shift + click.

Run Report. Click when options are complete.

Incident Log -- REPORT --

Organization: Anywhere usa

Incident Name / Run Number: Sample Report Incident /

Start Date: 6/14/2011 3:24:00 PM End Date: 6/14/2011 3:28:07 PM

Entry	Description	Entry Time	Device Name
Started Incident Name:Sample Report Incident	Incident Start	6/14/2011 3:24:37 PM	GODZILLA
On Scene	User Add Assignment	6/14/2011 3:24:37 PM	GODZILLA
Off Scene	User Add Assignment	6/14/2011 3:24:37 PM	GODZILLA
Incident Command	User Add Assignment	6/14/2011 3:24:37 PM	GODZILLA
Logistics	User Add Assignment	6/14/2011 3:24:37 PM	GODZILLA
Operations	User Add Assignment	6/14/2011 3:24:37 PM	GODZILLA
Admin/Finance	User Add Assignment	6/14/2011 3:24:37 PM	GODZILLA
Planning	User Add Assignment	6/14/2011 3:24:37 PM	GODZILLA
Communications	User Add Assignment	6/14/2011 3:24:37 PM	GODZILLA
Supplies	User Add Assignment	6/14/2011 3:24:37 PM	GODZILLA
Staging	User Add Assignment	6/14/2011 3:24:37 PM	GODZILLA
Rehab	User Add Assignment	6/14/2011 3:24:37 PM	GODZILLA
Haz Mat	User Add Assignment	6/14/2011 3:24:37 PM	GODZILLA
Suppression	User Add Assignment	6/14/2011 3:24:37 PM	GODZILLA

Reports – Incident Summary

Incident Summary

Incident Summary Report

Start Date  End Date 

Incident Status
 All Incidents
 Open Incidents
 Closed Incidents

Incidents

Start and End Date. Manually enter the dates or use the calendar provided

Incident Status. Choose all incidents, open or closed.

Incidents. The incidents of the type chosen in incident status will appear in the dropdown

Run Report. Click when options are complete

Incident Summary -- REPORT -- 

Organization Anywhere usa
 Incident Name / Run Number Sample Report Incident /
 Start Date 6/14/2011 3:24:00 PM End Date 6/14/2011 3:28:07 PM

Resource Count	Count	Resource Hours	Duration
Alaska State Police (LAWASP)			
Number of Equipment	1	Hours for Equipment	00:02:39
Lake Cnty Health Center (EMSLCHC)			
Number of Responders	2	Hours for Responders	00:05:22
Lake Cnty Sheriff's Dept (LAWLCSD)			
Number of Equipment	1	Hours for Equipment	00:02:39
Hoosewood EMS (EMSMEMS)			
Number of Equipment	1	Hours for Equipment	00:02:39
Hoosewood Police Dept (LAWMPD)			
Number of Equipment	1	Hours for Equipment	00:02:40

Reports – Individual Activity

Individual Activity

Individual Activity Report

Start Date End Date

Incident Status
 All Incidents
 Open Incidents
 Closed Incidents

Select All Incidents

Sample Report Incident Start: 6/14/2011 3:24:00 PM 6/14/2011 3:28:07 PM
 <blank> Start: 6/20/2011 10:54:00 AM 6/20/2011 10:55:12 AM
 Fire 620 Cass 06152011 50250 06152011-3 Start: 6/25/2011 2:18:22 PM
 <blank> Start: 6/25/2011 4:25:15 PM

Select All Personnel

1, 1
 Belote, Frank
 Belote, Kandi
 Belote, Kandi

Start and End Date. Manually enter the dates or use the calendar provided

Incident Status. Choose closed, open or all incidents

Select All Incidents. Check the box to choose all incidents, choose an incident from the dropdown or select multiple incidents using the Ctrl + click or Shift + click.

Get Personnel. Click to display the personnel

Select All Personnel. Check the box to choose all personnel, use the scroll bar to locate a person or select multiple personnel using the Ctrl + click or Shift + click.

Run Report. Click when options are complete.

Assignment	Time In	Time Out	Assigned Time	Elapsed Time
Lake Cnty Health Center (EMSLCHC)				
DeRosa, Frank (FND1960)				
Sample Report Incident				
Staging	6/14/2011 3:25:01 PM	6/14/2011 3:25:30 PM	00:00:28	00:00:28
Suppression	6/14/2011 3:25:30 PM	6/14/2011 3:26:21 PM	00:00:51	00:01:19
Rehab	6/14/2011 3:26:21 PM	6/14/2011 3:27:23 PM	00:01:02	00:02:21
Search & Rescue	6/14/2011 3:27:23 PM	6/14/2011 3:27:43 PM	00:00:20	00:02:41
Off Scene	6/14/2011 3:27:43 PM	6/14/2011 3:28:07 PM	00:00:00	00:02:41
			Total Time	00:02:41
			Lake Cnty Health Center Total Time	00:02:41

1 of 1

Reports – Item By Location

Item By Location

Item By Location Report

Organizations
Moosewood FD

Assignments
Off Scene
On Scene
RFD-C1-03
Safety Officer

Run Report

Organizations. Choose an Organization from the dropdown
Assignments. Choose an Assignment from the dropdown.
Run Report. Click when options are complete.

Item By Location -- REPORT -- 

Assignment On Scene

Description	Make	Model	Equipment ID	Location	Mfg Date	In Service Date
Engine 1			110705193014524	On Scene		

Reports – Patient Activity

Patient Activity

Patient Activity Report

Start Date  End Date 

Incident Status
 All Incidents
 Open Incidents
 Closed Incidents

Incidents
 

Select All Patients

Start and End Date. Manually enter the dates or use the calendar provided

Incident Status. Choose closed, open or all incidents

Select All Incidents. Check the box to choose all incidents, choose an incident from the dropdown or select multiple incidents using the Ctrl + click or Shift + click.

Select All Patients. Check the box to choose all patients, use the scroll bar to locate one patient, or select multiple patients using the Ctrl + click or Shift + click.

Run Report. Click when options are complete.

Patient Activity		-- REPORT --		interTRAX reports	
Assignment	Time In	Time Out	Assigned Time	Elapsed Time	
500 S Cass Fire					
110707150556402 Triage Priority: Red					
Medical Transport	7/7/2011 11:06:01 AM	7/8/2011 3:53:51 PM	28:47:49	28:47:49	
			Total Time	28:47:49	
110707150606995 Triage Priority: Yellow					
Medical Transport	7/7/2011 11:06:11 AM	7/8/2011 3:53:51 PM	28:47:40	28:47:40	
			Total Time	28:47:40	
110707150614626 Triage Priority: Green					
Medical Transport	7/7/2011 11:06:18 AM	7/8/2011 3:53:51 PM	28:47:32	28:47:32	
			Total Time	28:47:32	
110707150620515 Triage Priority: Other/Uninjured					
Medical Transport	7/7/2011 11:06:25 AM	7/8/2011 3:53:51 PM	28:47:26	28:47:26	
			Total Time	28:47:26	
110707150627075 Triage Priority: Black					
Medical Transport	7/7/2011 11:06:30 AM	7/8/2011 3:53:51 PM	28:47:21	28:47:21	
			Total Time	28:47:21	

Reports – PIV Card Activity

PIV Card Activity

PIV Card Activity Report

Start Date End Date

Incident Status
 All Incidents
 Open Incidents
 Closed Incidents

Select All Incidents

Select All PIV Cards

Start and End Date. Manually enter the dates or use the calendar provided

Incident Status. Choose closed, open or all incidents

Select All Incidents. Check the box to choose all incidents, choose an incident from the dropdown or select multiple incidents using the Ctrl + click or Shift + click.

Get PIV Cards. Click the button to retrieve the PIV Card information in the Incidents that you have chosen.

Select All PIV Cards. Check the box to choose all PIV Cards, use the scroll bar to locate one PIV Card or select multiple PIV Cards using the Ctrl + click or Shift + click.

Run Report. Click when options are complete.

PIV Card Activity		-- REPORT --			
Assignment	Time In	Time Out	Assigned Time	Elapsed Time	
DONOVAN.JOE.1001258911					
jul15pivc					
Card Scan	7/15/2011 1:53:24 PM	7/15/2011 2:04:50 PM	00:11:26	00:11:26	
On Scene	7/15/2011 2:04:50 PM	7/15/2011 2:05:28 PM	00:00:38	00:12:04	
Security	7/15/2011 2:05:28 PM	7/15/2011 2:06:51 PM	00:01:23	00:13:27	
Off Scene	7/15/2011 2:06:51 PM	7/15/2011 2:07:11 PM	00:00:00	00:13:27	
			Total Time	00:13:27	
SCHWINDT.GEORGE.1001258903					
jul15pivc					
Card Scan	7/15/2011 1:54:29 PM	7/15/2011 2:05:19 PM	00:10:51	00:10:51	
On Scene	7/15/2011 2:05:19 PM	7/15/2011 2:06:19 PM	00:01:00	00:11:51	
West Entry	7/15/2011 2:06:19 PM	7/15/2011 2:06:56 PM	00:00:36	00:12:27	
Off Scene	7/15/2011 2:06:56 PM	7/15/2011 2:07:11 PM	00:00:00	00:12:27	
			Total Time	00:12:27	
REGAN.BRIDGET.1001258857					

Reports – Stock Status

Stock Status

Stock Status Report

Organizations
Moosewood FD

Assignments
 Select All Assets
MFD-E1-01-T1
MFD-TW2-03-T1
MFD-WE1-01-T3NW

Run Report

Organizations. Choose an Organization from the dropdown
Assignments. Choose an Assignment from the dropdown or click on Select All Assets.
Run Report. Click when options are complete.

Stock Status -- REPORT -- 

Organization Moosewood Police Dept

Description	Make	Model	Equipment ID	Location
MPD-VEH2-06			MPD-VEH2-06	Off Scene

Administration

Administration ▶

Import

Settings

Administration – Import

Import



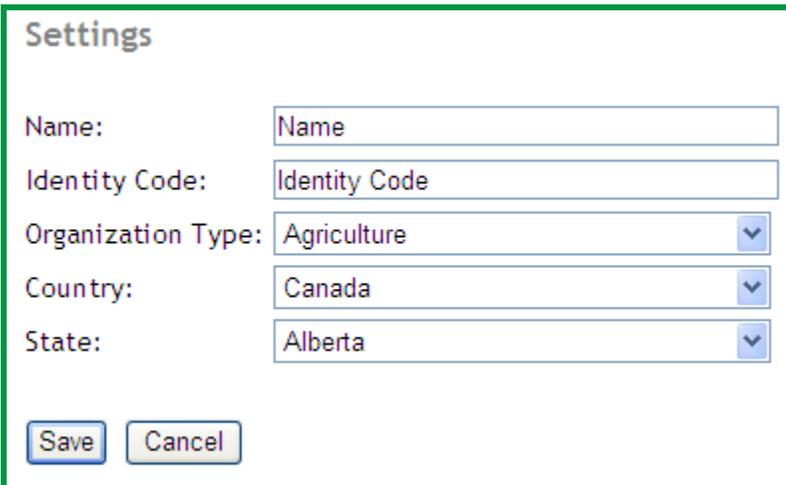
The screenshot shows a dialog box for importing data. It features a text input field containing the file path "E:\300 summit.cex". To the right of the input field is a "Browse..." button. Below the input field is an "Import Data" button.

The data import function must be in Command export format and from Salamander Technologies Command software.

NOTE: Information may also be added to the *interTRAX* Report Viewer from Salamander Technologies Mobile software. The mobile unit must be setup to sync to the report viewer computer.

Administration – Settings

Settings



The screenshot shows a "Settings" dialog box with the following fields:

- Name:
- Identity Code:
- Organization Type: (dropdown menu)
- Country: (dropdown menu)
- State: (dropdown menu)

At the bottom of the dialog box are two buttons: "Save" and "Cancel".

Organization settings are required only when using Sync Server NG for legacy 1.8 Mobile software.

Click on **Save**.